



North Carolina Motorcoach Association

106 Main Street, Brookneal, VA 24528
336-495-4970 FAX 336-495-5833

APPLICATION FOR TOUR OPERATOR

Please complete information in type or print. Forward the application along with a check in the amount of \$200 made payable to NCMA, the signed Code of Ethics, two letters of recommendation from current operator members, two letters of recommendation from current associate members, a copy of business license, a copy of registration with the Office of the Secretary of State, proof of a minimum of \$1 million in general liability insurance, and your company Federal ID #. Mail to the above address.

We/I hereby apply for active Tour Operator Membership in the North Carolina Motorcoach Association. By signature I certify that I have been in business in North Carolina for a minimum of one year and have been engaged in packaging tours requiring charter services of operator members of NCMA, but do not own or operate motorcoaches.

Company Name: _____

Mailing Address: _____

City: _____ **State:** _____ **ZIP:** _____

Phone: _____ **FAX:** _____ **800#:** _____

Email: _____ **Web:** _____

Date business was started: _____ **Federal ID #:** _____

List representative(s) who are to be listed as company contact(s) in the Directory and will be active in the North Carolina Motorcoach Association.

<u>Name</u>	<u>Title</u>
_____	_____
_____	_____

Annual Membership Fee: \$200

Information for Payment by Credit Card

Type: Visa _____	Master Card _____	Discover _____	Amount: \$200
Card Number: _____	Expiration Date: _____		
Credit Card Billing Address: _____			

Signature: _____ **Date:** _____
(Applicant Representative)

Requirements for membership:

1. Completed Application Form
2. Payment in the Amount of \$200
3. Signed Code of Ethics
4. Two Letters of Recommendation from Current Operator Members
5. Two Letters of Recommendation from Current Associate Members
6. Copy of Business License
7. Copy of Registration with the Office of Secretary of State
8. Proof of a Minimum of \$1 Million in General Liability Insurance
9. Company Federal ID #
10. Minimum of 1 Year in Business
11. Affirmative Vote by the Board of Directors

NCMA FEDERAL I.D. NUMBER: 56-6062854

68% of your membership dues may be used as a tax deduction.



NORTH CAROLINA MOTORCOACH ASSOCIATION

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Code of Ethics **Tour Operator Members**

This *code of ethics* for the members of the North Carolina Motorcoach Association has been adopted to promote and maintain the highest standards of intercity bus service and personal conduct among its members.

We, the members of the North Carolina Motorcoach Association, in carrying out our roles of providing service to the traveling public recognize the need to do so in a professional manner and to deal with the public and our colleagues with the highest degree of integrity. Therefore, we herewith set forth the following creed which shall govern our endeavors to fulfill our obligations:

To adhere to the professional standards of the North Carolina Motorcoach Association and to work to further its goals and objectives.

To conduct all business affairs with integrity, sincerity and accuracy in an open and forthright manner.

To act with integrity in financial dealings with the public and with entities utilized to help arrange or provide services and accommodations to motorcoach travelers.

To work to instill consumer and public confidence in the industry, avoiding any action conducive to discrediting it or membership in the Association.

To maintain on a current status license, insurance, and state registration.

To adhere and comply with all articles of the bylaws of the North Carolina Motorcoach Association.

I have read and agree to adhere to this *Code of Ethics*.

Signature: _____

Title: _____

Name of Company: _____

This *Code of Ethics* must have the following documents attached when submitted:

Completed application

Payment for the appropriate amount of membership dues

Two letters of recommendation from current operator members

Two letters of recommendation from current associate members

Copy of business license

Copy of registration with the Office of the Secretary of State

Proof of a minimum of \$1 million in general liability insurance

Company Federal ID Number

LETTER OF RECOMMENDATION

Date: _____

TO: Board of Directors, North Carolina Motorcoach Association

FROM: _____
Current Operator Member, NCMA

I recommend _____ for membership in
North Carolina Motorcoach Association.

Signed: _____
(Owner/Operator)

Company: _____

Telephone: _____

LETTER OF RECOMMENDATION

Date: _____

TO: Board of Directors, North Carolina Motorcoach Association

FROM: _____
Current Operator Member, NCMA

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Signed: _____
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TO: Board of Directors, North Carolina Motorcoach Association

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Current Member, NCMA

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Signed: _____
(Current Member)

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Telephone: _____

LETTER OF RECOMMENDATION

Date: _____

TO: Board of Directors, North Carolina Motorcoach Association

FROM: _____
Current Member, NCMA

I recommend _____ for membership in
North Carolina Motorcoach Association.

Signed: _____
(Current Member)

Company: _____

Telephone: _____

NORTH CAROLINA MOTORCOACH ASSOCIATION

P.O. Box 31, Randleman, NC 27317

336-495-4970 FAX 336-495-5833

www.ncmotorcoach.org

MEMBERSHIP BENEFITS

Experience

NCMA membership brings you closer to building good business relationships with some of the industry's most experienced motorcoach travel and tourism people.

Networking

NCMA offers opportunities for developing strong business relationships through networking at NCMA events and communications through the newsletter and website.

Professional Ethics

Every member must sign the NCMA Code of Ethics, which says that NCMA members aspire to highest professional standards in the industry treating customers and other members with honesty, integrity, and accuracy; that they will conduct business in such a manner as to promote the industry; and that they will maintain current status for all license, permits, and operating authority required by federal, state, and local government agencies applicable to the industry. Members have the right to display the NCMA logo on company business forms, communications, and advertisements.

Quarterly Newsletter

Operator members and associate (vendor) members stay current with NCMA's quarterly newsletter featuring the latest regulatory news, briefs on important legislative developments, coach industry news, and informative travel and tourism information.

Annual Membership Directory

This detailed, NCMA membership directory is a tour/charter/equipment/service resource that includes operator members and members representing all aspects of the travel and tourism industry. The directory is an excellent resource for valuable contacts in the motorcoach industry.

Website Link

Every NCMA member has a web link on the NCMA website making our members easy to find and a valuable resource for the computer savvy customer to find our members. In addition, it creates easy access for communication among members.

Annual Annual Meeting

A great opportunity in the motorcoach group travel industry, the Annual Meeting brings operator buyers and travel industry sellers from all over the United States together for one-on-one tour itinerary planning. The multi-day event also features business training and professional development seminars.

Other State Associations

NCMA maintains a relationship with other state motorcoach associations and tourism entities through meetings and regular communications to stay up-to-date on issues affecting members.

NORTH CAROLINA MOTORCOACH ASSOCIATION

MEMBERSHIP BENEFITS

Professional Association Management Team

NCMA's professional association management team has over fifty years of combined experience in the motorcoach industry. The management team has built a strong relationship with both United Motorcoach Association and American Bus Association over the past fifteen years to create an extension of the team to assist you in your business growth based on industry research, up-to-date communications, and reports of congressional activity and federal motor carrier regulations.

Promoting safety among operators in the industry

NCMA is not a "policing" organization; however, members of NCMA are expected by voluntary signature on the NCMA Code of Ethics to comply with industry rules and regulations by state and federal agencies. NCMA members have opportunities to attend seminars by knowledgeable industry leaders.

Networking to build business relationships

NCMA provides members the opportunity for networking with other operators and coach specific providers at annual operator meetings, and at the Annual Meeting operators have the opportunity to network with fellow operator members and associate members representing attractions, hotels, theaters, destinations, restaurants, coach specific vendors, as well as tour operators and tour receptives.

Creating unity for common goals

NCMA's Board of Directors and staff believe there is strength in numbers. A task one member may find difficult to address alone, all members working together through the Association may accomplish. Whether the issue is local, state or federal in nature, there is strength in one voice speaking for many.

Promoting cooperation among operators and associates

NCMA promotes the idea of members working with members, which is one of the greatest benefits of association membership. The industry is all about relationships and NCMA provides several forums for networking to build relationships, which promotes cooperation among its members.

Advocating legislation that positively impacts the motorcoach industry

NCMA's Board of Directors promote legislation to enhance the motorcoach industry in North Carolina. NCMA also invites key personnel from American Bus Association and United Motorcoach Association to Annual Meetings and operator meetings to keep members abreast of national legislation that affects the motorcoach industry. NCMA routinely communicates information throughout the year to its members to keep them informed of legislative action needed, such as writing letters to state legislators or Congressmen to support or oppose legislation that impacts the motorcoach industry.